





How can people can get on the same page when they can't even agree on **what they see?**

Where do YOU stand?  
And the key people in your company?

**Straight Talk™**

communication

**TOOL  
KIT**

10 Proven Resources  
For Better Communication

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## Group Styles



- Four group styles
- Impacts quality of decision making
- Awareness of style is key to orchestrating change
- Groups can alter their style



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## Meeting Management



- Five types of meetings
- Meeting styles
- Meeting protocols
- Quick meeting checklist



## Inner Scripts

communication



- Discuss uncomfortable issues in constructive, non-threatening ways
- Disclose personal dilemmas
- Key step in resolving conflicts
- Strengthen connections with people



Your Resource For

## Leadership Tools

American Public Television

Hanover Insurance Company

Sprint

More than

**5,000 customers worldwide**

have used our tools and services

The State of California

National Geographic Society

University of California

TCI